



TOOL LIBRARY

MEMBER AGREEMENT

Only COMPLETE applications will be processed.

Name _____ Driver's License # _____

Street Address _____ Zip Code _____

Email _____

Primary Phone Number _____ Secondary Phone Number _____

Alvarado Public Library Card # _____

Preferred contact method: Phone Call Text Message Email

Alvarado Tool Library Waiver and Indemnification

I, the undersigned, state that I am capable and experienced in using the tools I am borrowing, and that I will use the tools I am borrowing in a proper manner. _____ **Initial**

I do hereby for myself, on behalf of my successors and assigns, in consideration of being permitted to borrow tools, waive any and all claims against the City of Alvarado and the Alvarado Tool Library for any injuries of any nature that I may suffer or incur in the use of the tools that I am borrowing from the Alvarado Tool Library. _____ **Initial**

I affirm that the above information is current, true and may be subject to verification. I further state that I have read and fully understand the rules and regulations of the Alvarado Tool Library and I understand that failure to comply with any of these rules may result in revocation of my borrowing privileges and/or legal action against me. I have read and signed a Waiver and Indemnification form, relinquishing any and all claims against the City of Alvarado and Alvarado Tool Library. _____ **Initial**

I have read, understand, and agree to be bound by this agreement and by the Tool Library Policies, of which I have received a copy.

Signature

Date

TOOL LIBRARY POLICIES

1. Members must be age 18 or over, an Alvarado resident and have a valid Alvarado Public Library card to borrow tools from The Alvarado Tool Library.
2. Prior to borrowing, all Members must (a) complete a Member's Agreement; (b) sign the Waiver and Indemnification Form; and (c) provide a valid government-issued photo ID or, if unavailable, a second form of identification verifying residency in the city of Alvarado.
3. Tools and equipment are loaned for up to 5 days. Failure to return the tools and equipment by the due date may result in the Member not having access to the Tool Library.
4. Only the Member is authorized to use the Tool Library. The Member shall not permit the use of tools checked out to him or her by any other person.
5. **Renewals** are not allowed unless there are extenuating circumstances.
6. **Member must have all items cleaned, in working order, and ready to be picked up by the date and time agreed to. Member must be present at time of pickup.**
7. Tool Library Members are responsible for lost/stolen/broken and damaged tools – reasonable wear and tear expected. Member ensures that the tools or equipment are secured from theft when not being used. If tools are lost/stolen/broken or damaged, the Tool Library Member is responsible for:
 - a. Notifying the police if stolen and reporting the theft to the Alvarado Tool Library
 - b. Notifying Alvarado Tool Library staff of any broken and/or damaged tools.
8. The Tool Library is not liable for any property damage caused by the use of the tools and equipment including any damage caused by loading and unloading tools and equipment from the Tool Library members vehicle.
9. **Reservations: Members are loaned requested tools on a first-come-first-serve basis. Tool requests are to be made a minimum of 24 hours prior to the requested check out date. Check out days are Thursday and Friday. All tools will be picked up the following Tuesday before 11 AM.**
10. One person per membership. All members will be asked to present their Alvarado Public Library card and government-issued ID to borrow tools. Member card must match member name.
11. The Tool Library reserves the right to limit the number of tools borrowed.
12. If any borrowed tool becomes unsafe or in a state of disrepair, the Member must immediately discontinue use of the tool and notify staff of the issues upon return, if not earlier.

The Tool Library retains the right to refuse the loan of any tool for failure to comply with any of the policies, or for falsification of any information. _____ **Initials**

FOR OFFICE USE

Proof of Current Alvarado Residence: Yes No
Current Driver's License or ID: Yes No

Consent to take Before & After Pictures: Yes No
Tool Library Checkout Approved: Yes No

Staff Signature: _____ Date: _____